YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution

LATE SHRI VISHNU WAMAN THAKUR CHARITABLE TRUST'S BHASKAR WAMAN THAKUR COLLEGE OF SCIENCE, YASHVANT KESHAV PATIL COLLEGE OF COMMERCE, VIDHYA DAYANAND PATIL COLLEGE OF ARTS (VIVA COLLEGE)

- Name of the Head of the institution   **Dr. V. S. Adigal**

- Designation   **Principal**

- Does the institution function from its own campus?   **Yes**

- Phone no./Alternate phone no.   **9765742335**

- Mobile no   **9869033064**

- Registered e-mail   **principal@vivacollege.org**

- Alternate e-mail   **contact@vivacollege.org**

- Address   **VIVA College Road, 100 Ft. Road, Bolinj**

- City/Town   **Virar (W)**

- State/UT   **Maharashtra**

- Pin Code   **401303**

2.Institutional status

- Affiliated /Constituent   **Affiliated**

- Type of Institution   **Co-education**

- Location   **Urban**

- Financial Status   **Self-financing**

- Name of the Affiliating University   **University of Mumbai**

- Name of the IQAC Coordinator   **Dr. Deepa R. Verma**

- Phone No.   **02502515276**

- Alternate phone No.   **9766663740**

- Mobile   **9766663740**

- IQAC e-mail address   **iqac@vivacollege.org**

- Alternate Email address   **deepaverma@vivacollege.org**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://vivacollege.org/pdf/AQAR%202021-22.pdf

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://vivacollege.org/pdf/ACADEMIC%20CALENDAR%202022%20-%202023.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.69	2016	19/02/2016	18/02/2021

6.Date of Establishment of IQAC   **07/01/2016**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
University of Mumbai	Rajiv Gandhi Science and Technology Commission, Government of Maharashtra	Rajiv Gandhi Science and Technology Commission, Government of Maharashtra	2023	5 lacs

8.Whether composition of IQAC as per latest NAAC guidelines — **Yes**

- Upload latest notification of formation of IQAC — [View File](#)

9.No. of IQAC meetings held during the year — **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? — **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report — No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? — **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

IQAC has made significant contribution during AY 2022-2023:

MoUs were done with Industry, NGOs as well as other academic institutions for ensuring maximum exposure to students & staff for their holistic development

There was a significant increase in the number of Certificate courses being offered by the institution

Implementation of Career Katta & its activities for the benefit of

student's

Fostering a culture of Innovation for students in the form of promoting Research activities & equipping student's to participate in Aavishkar Research convention as well as other research forums

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Uploading of AQAR for NAAC Accreditation process	AQAR 2020-2021 and AQAR 2021 - 2022 is uploaded
New certificate courses	E-return filing, GST Introduction to commodity markets in India, Film appreciation-I Data Science (Basic Module) Mushroom Cultivation, Basics of Bar and Alcoholic Beverages,
MoU	19 MoUs done for carrying out various activities

13.Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	26/03/2024

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	LATE SHRI VISHNU WAMAN THAKUR CHARITABLE TRUST'S BHASKAR WAMAN THAKUR COLLEGE OF SCIENCE, YASHVANT KESHAV PATIL COLLEGE OF COMMERCE, VIDHYA DAYANAND PATIL COLLEGE OF ARTS (VIVA COLLEGE)
• Name of the Head of the institution	Dr. V. S. Adigal
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9765742335
• Mobile no	9869033064
• Registered e-mail	principal@vivacollege.org
• Alternate e-mail	contact@vivacollege.org
• Address	VIVA College Road, 100 Ft. Road, Bolinj
• City/Town	Virar (W)
• State/UT	Maharashtra
• Pin Code	401303
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• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Self-financing

• Name of the Affiliating University	**University of Mumbai**
• Name of the IQAC Coordinator	**Dr. Deepa R. Verma**
• Phone No.	**02502515276**
• Alternate phone No.	**9766663740**
• Mobile	**9766663740**
• IQAC e-mail address	**iqac@vivacollege.org**
• Alternate Email address	**deepaverma@vivacollege.org**
3.Website address (Web link of the AQAR (Previous Academic Year)	**https://vivacollege.org/pdf/AQAR %202021-22.pdf**
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	**https://vivacollege.org/pdf/ACAD EMIC%20CALENDAR%202022%20-%2023. pdf**

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.69**	**2016**	**19/02/201 6**	**18/02/202 1**

6.Date of Establishment of IQAC	**07/01/2016**

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8.Whether composition of IQAC as per latest	**Yes**

NAAC guidelines		
• Upload latest notification of formation of IQAC	View File	
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- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	26/03/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2024	05/02/2024

15.Multidisciplinary / interdisciplinary

VIVA College strives to create an excellent platform of growth for students with its infrastructure facilities to give birth to an era of Active Alert and Competitive Generation. Our mission is to provide quality education to students. To teach them the value of education and make them believe in the education system. (English, Political Science, History, Economics, Psychology, BAMMC, FTNMP, Culinary Arts; Physics, Chemistry, Mathematics, Statistics, Botany, Zoology, Biochemistry, IT, CS, Biotechnology, Data Science, Hospitality Studies; Commerce, Banking & Insurance, Accounting & Finance, Financial Management, Financial Markets, Management Studies). Currently the institution is affiliated to University of Mumbai. Integration of humanities and science with STEM can be done once autonomy is conferred as we have sister

institutions offering engineering, pharmacy etc. Once autonomy is granted flexible and innovative curricula can be offered with multiple entry and exits. The institute plans to initiate various certificate courses and short term courses in hybrid mode so that students can learn new skills which will be beyond the scope of their curriculum and also from completely different disciplines. The institute plans to set up an incubation and innovation cell wherein students and teachers can brainstorm and come up with innovative ideas which can cater to societal issues and problems. Practical courses will be designed to give back to society.

16.Academic bank of credits (ABC):

The institute follows the rules and regulations put forward by the University of Mumbai as the college is affiliated to the said university. The institute is using a ERP system designed and developed by VIVA Software Solutions and anLMS system wherein a repository for semester-end grades is already stored.

17.Skill development:

The College has fostered an ecosystem for skill development in the form innovation and knowledge exchange, anchored by its Research & Development cell and the VIVA Centre for Advanced Research and Development (VCARD). VCARD, alongside VIVA Software Solutions, promotes high-caliber research initiatives and advances education in IT and software development. The institution's extensive library resources, available physically and online, empower students and faculty to stay abreast of advancements in their fields. Initiatives like the Aavishkar Research Convention bolster scholarly dissemination and recognition, while strategic partnerships with industries and online, empower students and faculty to stay abreast of advancements in their fields. Initiatives like the Aavishkar Research Convention bolster scholarly dissemination and recognition, while strategic partnerships with industries and research institutions enhance collaborative opportunities.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

VIVA College focuses on the holistic, intellectual, social, emotional and aesthetic development of students. We try to work conscientiously to reflect upon and enhance our pedagogic methods.. The college has three clubs viz. Hindi Sahitya Sabha, Marathi Vangmay Mandal and English literary association, through which various events and festivals are organized for staff and students. The library also organises various events to promote

Indian languages and culture. VIVA Student council organizes various cultural days. Various committees of the institution observe days of cultural importance. These activities are visual delights and make the students to know depthness and importance of our culture. VIVA College celebrates Yoga day, acknowledging the translational role of Yoga, which promotes physico-mental health. We commemorate International Women's Day on 8th March with street plays, student seminars and discussions to honor the historical and contemporary struggles of women for empowerment. Excursion trips are planned to museums & historical places so that students come closer to their rich cultural heritage. Workshop on introduction to medicinal plants was organized to acquaint students and staff with therapeutic and remedial properties of these plants in different ailments. Also, all the festivals are celebrated in the college in accordance with tradition so that students can have an insight of India's richness. Various competitions based on folk songs & art are organized from time to time to facilitate continuous flow of our customs and traditions from generation to generation. We have a large storage of ancient Indian books in the library so that students get unique insight into the social, political & cultural life of ancient people.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college is affiliated to University of Mumbai hence follows the curriculum framed by the university. The institution follows a system of adhering to the Programme Outcomes, Program Specific Outcomes and Course Outcomes are mapped for better teaching learning process and evaluation. The activities and programs are organized to achieve the same. At the end of the semester analysis of attainment of PO, PSO and CO is done by each department.

20.Distance education/online education:

The Institute is affiliated with the University of Mumbai, has adopted a hybrid mode of teaching. The shift from classroom teaching to blended learning has been effective, with Google Drive and Google Classroom being used for course content and evaluation. Syllabi, PowerPoint presentations, and notes for each course are made available on Google Classroom, and assessments are conducted using class tests online assignments, quizzes, and MCQ tests on Google Forms and Google Meet. The institution purchased autoproctor software for smooth conduct of online exams. Online sessions are recorded on Google Meet, and student activities are conducted using the same platform. The Institute

has effectively used technology to provide students with uninterrupted learning and continuous evaluation. The era of information technology has impacted the field of education abundantly. The OHP's and virtual laboratories have made learning process enjoyable and creative also.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	1049

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	12853

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	2744

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	4760

File Description	Documents
Data Template	View File

3.Academic

3.1	279

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2	**279**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1	**120**
Total number of Classrooms and Seminar halls	
4.2	**709.46**
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	**702**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute follows the curriculum provided by the University of Mumbai guidelines and emphasizes on industry requirements, and good educational practices. The college follows a systematic and transparent academic calendar from the beginning of the academic year displayed on the college webpage. The principal presides over meetings related to the curriculum at the start of the academic year. Departmental meetings are conducted with the heads and in-charges. These meetings likely focus on the specific needs and goals of each department. A master timetable is created based on departmental timetables, which aids in efficient coordination among various classes and their smooth functioning. Curriculum development teams, comprising experienced faculty members and subject matter experts, work collaboratively to design certificate

courses across various streams. The college uses a variety of assessment methods, including internal tests, assignments, and projects, for continuous evaluation of students' performance. To gauge the effectiveness of curriculum delivery, the institution conducts regular assessments and collects feedback from students. Feedback obtained from various stakeholders, including students, faculty, alumni, and industry experts, is systematically incorporated into the curriculum enhancement process. The institution ensures that students receive a well-structured, up-to-date, and effective education that prepares them for future academic and career success.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://vivacollege.org/VIVA-College-Arts-Commerce-Science-Acdemic-Calendar

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institute is committed to maintaining a structured academic schedule in coordination with University of Mumbai The institution places a high priority on adhering to the academic calendar for the conduct of Continuous Internal Evaluation (CIE). The academic calendar is comprehensive, covering essential dates such as admission deadlines, orientation, commencement of classes, internal exams, syllabus completion, external and internal exams, midterm breaks, and extracurricular activities. This inclusiveness helps students and faculty stay informed about important events throughout the academic year. Teachers assign coursework, conducting internal exams, and providing constructive feedback to students. The institution encourages teachers to provide timely and constructive feedback to students, helping them identify areas ofimprovement and fostering a culture of continuous learning. Records of CIE results are maintained meticulously, which are used for monitoring and evaluating student performance. This reliability in assessment scheduling allows students to plan their study and revision schedules effectively. The Institutional Quality Assurance Cell (IQAC) periodically reviews the CIE process to ensure that it aligns with the academic calendar and meets established quality standards. Students are informed about assessment dates, evaluation criteria, and grading methods. This transparency helps create a sense of fairness and trust in the

evaluation process.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://vivacollege.org/ExamTimeTable.aspx

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

33

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

21

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

2527

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution's commitment to integrating cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment, and Sustainability into the curriculum is truly commendable. Across all the academic programs offered, a comprehensive approach is evident, with a substantial number of courses dedicated to these critical areas. This includes 18 undergraduate and 12 postgraduate courses spanning various disciplines, addressing topics such as gender issues, professional ethics, environmental sustainability, and human values. The institution goes beyond academics, actively engaging students through diverse activities like blood donation camps, public awareness campaigns, women's defense, and health initiatives. The emphasis on maintaining a ragging-free environment and promoting gender equality sets a positive tone for the campus. Celebrating Women's Day with theme-based activities, involving student council members in co-curricular and extracurricular activities, and

conducting community development programs further enrich the educational experience. Additionally, the institute's focus on environmental awareness, backed by student-led nature clubs and field exposure in natural sciences, reinforces its commitment to sustainability. Overall, this holistic approach ensures that students not only excel academically but also develop into responsible and conscientious individuals.

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

30

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

1436

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	ttps://docs.google.com/forms/d/e/1FAIpQLSd RNrl9VafpaJyvhaAtdwQQkMXbrpQmqf2VMVwyaUnjH VUblw/viewform?usp=send_form
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://vivacollege.org/pdf/NAAC/1.4.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

4969

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1442

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The educational institution employs a system to distinguish between students who progress at a slower pace and those who excel, based on their academic performance. Slow learners receive personalized attention in the classroom, benefiting from remedial lectures to enhance their academic scores. Counseling services are also available to support these students. Study materials and question banks are provided to facilitate their learning. Regular evaluations ensure academic progress. Additionally, the institute fosters an inclusive environment to prevent any feelings of exclusion among students.

Advanced learners, on the other hand, are actively encouraged to participate in various competitions and research conventions, such as AAVISHKAR. These opportunities allow them to explore their intellectual capabilities and further develop their skills. Interestingly, the institute avoids labeling students strictly as slow or advanced learners. Instead, it promotes peer-to-peer learning activities where students of varying abilities collaborate, creating a proactive, engaging, and fruitful learning environment.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
12853	**279**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning: Student centric methods, such as experiential learning, is used for enhancing learning experiences. The Science Departments uses virtual labs to enhance students' learning.

Participatory learning: Under the participative mode of learning, students are engaged in group discussions, debates, colloquiums, confluences, workshops, film-making, webinars, Role plays, Story telling, case studies etc. Soft Skills are developed through participation of students in extracurricular activities, fests, extension and outreach programs, in collaboration with NGOs and other agencies

Self-directed learning: A WhatsApp /telegram group is created for all students to discuss their issues with teachers about various subjects. Teachers use ICT enabled tools for effective teaching-learning processes. Teachers adopted various digital tools such as Google classrooms, PowerPoint presentations, E-books, Videos, documentaries, etc. To enhance learning experience, teachers used the platform of google classroom to upload recorded lectures, ppts, pdfs, YouTube links etc.

Teachers used platforms such as Google meet for online teaching and smooth conduction of examinations. Teachers used IT virtual labs for science practicals.

Project-based learning: Certain programmes include project based learning as per the university norms.

Problem solving method Subject based assignments and quizzes are given to the students. Students are encouraged to participate in Aavishkar Research Convention & Symposium.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers have embraced a variety of digital tools, including Google Classroom, PowerPoint presentations, e-books, videos, and documentaries, to enhance the learning experience. Google Classroom serves as a platform for uploading recorded lectures, presentations, PDFs, YouTube links, and other educational resources. Evaluation methods include quizzes, Kahoot, Testmoz, Edpuzzle, and Google Forms.

Students benefit from easy access to learning materials shared by teachers via Google Classrooms. The platform facilitates "anytime learning," allowing students to review lecture recordings, videos, presentations, and notes at their convenience. Additionally, students can submit assignments and projects through this system.

Beyond Google Classroom, other platforms like YouTube Live, Google Forms, and Quizziz are used for academic activities. The college maintains an official YouTube channel, hosting webinars to engage all students. Google Meet is employed for online teaching and efficient examination processes.

Furthermore, the institute provides learning modules, e-books, and virtual labs. Science practicals utilize IT virtual labs. Overall, these ICT tools empower students to self-assess their knowledge and potential. The successful utilization of Google Classrooms and other digital resources demonstrates the positive impact of ICT tools within our institution.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

279

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

279

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

25

File Description	Documents
Any additional information	*View File*
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	*View File*

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

2735

File Description	Documents
Any additional information	*View File*
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	*View File*

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution has implemented a comprehensive internal assessment system following University of Mumbai guidelines for undergraduate and postgraduate programs. Undergraduate courses like BCom, BA, and BSc undergo a 25-mark internal evaluation focusing on individual projects and practical application in the Foundation Course. Professional undergraduate courses employ a holistic 25-mark internal evaluation comprising tests, assignments, presentations, participation, and attendance. Postgraduate departments conduct continuous 40-mark internal evaluations per paper each semester, including tests, assignments, presentations, participation, and attendance. The system aims to assess academic knowledge while nurturing skills like academic writing, research, public speaking, and presentation. The institution ensures accessibility by publishing exam timetables in advance and storing papers securely. Detailed feedback and performance remarks are provided to aid students' improvement.

Special considerations are given to students in extracurricular activities or facing emergencies, granting additional time and alternative assessment methods when needed. Overall, the institution's commitment to fairness, diverse assessment, and student support underscores its dedication to holistic development and adaptability.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://vivacollege.org/clgTimetable.aspx

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Grievances or issues are addressed individually by the Class teacher, Head, or else the students can fill the online google form which can be accessed by exam chairperson, Vice principals and Principal ensuring effective communication and resolution of concerns. A grievance registration system on the student portal allows students to register concerns related to exams and other matters.

File Description	Documents
Any additional information	View File
Link for additional information	https://docs.google.com/forms/d/e/1FAIpQLS dXegEp9lu4lm2ScdTLRMQVlYF0ACFeeIbObHxbPmYy YDg6nQ/viewform

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

1. Program Educational Objectives, Program Specific Outcomes (PSOs) and Course Outcomes (COs) are defined by each department.

2. Our Institute follows the program outcomes defined by University of Mumbai.

3. The PSOs and COs available on College website and also communicated to students, teachers and other staff by displaying it at the website and orientation for the same is conducted for the students.The COs is also disseminated to students through

faculty announcements to the students during beginning of each semester and from time to time during the entire semester.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://vivacollege.org/pdf/VIVA%20CO%20PO%20PSO%202022-2023.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution follows the syllabus laid down by the affiliated university for all its courses. The institution ensures the completion of the mentioned syllabus through an effective teaching plan and method.

1. The Principal in coordination with the Heads of each department, monitors the execution of the assigned syllabus and its timely completion in order to achieve the attainment of the POs & COs.

2. The final outcome of POs & COs of all institution courses is evaluated through the performance of the students in their academic semester exams which includes internal, theory exam and project submission and that is analyzed at the end of each semester examination.

3. The process of attainment of COs, POs, and PSOs starts from writing appropriate COs for each course in the undergraduate and postgraduate programs.

4. The course outcomes are written by the respective faculty members. The course outcomes are thus directly and quantitatively assessed, and are tied to the program outcomes and program specific outcomes.

5. Therefore if the course outcomes are attained, that provides direct quantitative evidence that program outcomes are attained.

6. The performance of the students in the examinations during the semester in each course is used to compute the level of direct attainment of the COs.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://vivacollege.org/pdf/VIVA%20CO%20PO%20PSO%202022-2023.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

2446

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://vivacollege.org/pdf/results/Result%202022%20-2023.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://vivacollege.org/pdf/NAAC/criteria2/2.7.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

5

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

2

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	View File
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Our Institution provides a healthy atmosphere, infrastructure, resources, and confidence for the enhancement of the capacity and

competencies of students and teachers in research and innovative activities. All innovative and extension activities are student-centric.

The Institute has a separate Research & Development cell. The R&D cell comprises faculty members from various departments of the institute. This committee oversees the smooth and efficient coordination of research and development activities in the institute, thus fostering overall growth.

The institute has set up the VIVA Centre for Advanced Research and Development (VCARD) to promote quality research. The center is equipped with modern analytical instruments averts the need for outsourcing and helps students and teachers engage in scientific research. It also encourages faculty to undertake research projects in thrust areas in science and technology with funding from various funding agencies.

The institute motivates students to present papers at National and International conferences and participate in competitions and exhibitions like the Aavishkar Research Convention at the university level.

Interdepartmental/collaborative work is also encouraged to amalgamate interdisciplinary research and to propagate innovative ideas.

The institute and the IQAC encourage departments to organize talks and seminars where students can interact with experts from their respective fields.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

12

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

7

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

12

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institute firmly believes in holistic development focused on quality education. It aims at sensitizing students towards social issues and serving the community as a whole. The Institution is committed to serving the community through its extension activities by involving students and faculties of all departments and various committees such as NSS, NCC, and DLLE. This has resulted in creating strong relationships with the local community, local administration, schools, neighborhood organizations, and non-profit organizations. These experiences have instilled human values in students. They have been trained to respond quickly whenever there is a need.

Some of the extension activities undertaken by the College are:

- Blood Donation Drive
- Tree Plantation drive
- Cyber Crime Awareness
- Cleanliness Drive (Beach Cleaning Activity)
- Crowd Management
- Street Plays

These programs have managed to sensitize the students towards social and environmental issues and have impacted the students in a diverse way as follow:

- Students have developed a sense of social responsibility
- Students are sensitized toward social and environmental issues
- Improvement of leadership qualities amongst students.
- Inculcating human values among students
- Understanding the importance of moral, ethical, and social values

- **Confidence and competency building.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

6

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

29

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1959

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

26

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

19

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

With the assistance of the Management, our institution had developed Infrastructure and Learning resources in the campus to achieve its objective of enriching the learning experience of students. Extending its physical facilities and ensuring optimum utilization of its present facilities, the college has 120 classrooms with capacity of 50-120 students for 33 courses with 35 ICT enabled Classrooms. All systems are at present connected to 65 Mbps broadband. College has well equipped Laboratories, Library, and Staff rooms for different departments, spacious landscapes, gymkhana and seminar halls. College has also ensured that all infrastructure is disabled friendly. The college Gymkhana is also very big having many indoor sports equipment. College campus is Wi-Fi enabled. Apart from teaching and research activity of the college, the infrastructure facilities of the college are made available to other organisations for conducting various examinations. The institute has adequate facilities for cultural activities, sports, games (indoor and outdoor), gymnasium. Our College also provides the facilities to the Divyangjan students for their convenience. Parking facility is available in the college for students, faculties and management personnel. We also have provisions made for adventure sports such as Rifle Shooting, Wall Climbing etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vivacollege.org/VIVA-College-Arts-Commerce-Science

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

In addition to classroom and laboratory learning, our institute has developed a mechanism to expose students to a wide array of co-curricular activities. Institution was founded in 2000 and has an area of 1838651 square feet, huge landscape, a gymkhana, and seminar rooms. The college has an NSS unit, which is under the Ministry of Youth Affairs and Sports. Moreover, all facilities have been made accessible to persons with disabilities. For the betterment of faculty and students, the institution has an MOU with a hospital, hostel, and gym. Along with the educational and research activities of the college, its infrastructure is available for examinationsconducted by other organizations. The institute provides students with the opportunity to explore their interests and get recognized at university and national level through cultural activities, sports, games (indoor & outdoor), and gymnasium. Most of the catering events of the college are managed by the Hospitality Studies department, which allows students to enhance leadership abilities and learn how to manage business operations in real time. CSR activities are also organized by the departments, including various workshops for orphanages and women empowerment etc. All of which are handled by students under the supervision of faculty members.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vivacollege.org/VIVA-College-Arts-Commerce-Science

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

35

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vivacollege.org/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

117.96

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Library is computerized with the help of LMS (Learning Management System) in house software.
- Library activities like cataloguing; Circulation and OPAC (Online Public Access Catalogue) are performed with the help of computers.
- Barcode scanners are used in circulation section.
- Web OPAC is user friendly and students can search the collection by Author-wise, Title-wise, Subject-wise, or Call number-wise. It is available on VIVA College website.
- Library has 20 computers with internet connection of 10 mbps speed. Staff and students can access the internet during the working hours of the library.
- The library is a member of INFLIBNET`s N-List E-resources consortium. The library is a member of DELNET- Developing

Library Network Institutional Membership with American Library (Dosti House) Library Services:- Circulation of Books, Library Scholar Card, Book Bank Service, VIVA Book Bank, Current Awareness Service (CAS Bulletin), Inter-Library Loan & Library Institutional Membership Library Facilities:-Reading Room, Internet Facility, INFLIBNET N-List Consortium, DELNET, Departmental Libraries, Softcopies of Syllabus & Question Papers, Institutional Repository, VIVA College website Library Activities:- Theme based book exhibition, Book Exhibition-cum-sale, Must Read Books Desk, Learning through video screening, Knowledge Bees (Students Committee), Reader of the year, Hand writing & Essay competition

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://vivacollege.org/Library.aspx

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

8.67

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

653

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institute regularly updates its IT facilities including Wi-Fi at Periodic Intervals. The college has 702 systems with access to the internet that are updated with the latest versions of essential softwares. We have 65 mbps internet bandwidth. Computer Lab with the latest Software and Internet facility is available to the students. Practical sessions are allocated within the timetable to ensure optimum utilization of the Computer lab. Students are given the time slots for Practice. The IT department reviews and analyzes the condition of the computers in the Institute to facilitate and decide the type of upgradation required. Hardware and software up gradations are in line with the demand of the latest syllabus as well as student feedback. The Institute purchases new editions of computers as and when required. In the annual budget adequate provision is made for the same.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vivacollege.org/VIVA-College-Arts-Commerce-Science#

4.3.2 - Number of Computers

702

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

591.50

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Institution has a designated Maintenance Officer and has appointed Support Staff for overseeing the maintenance of buildings, classrooms and laboratories. Additionally many Departments have Annual Maintenance Contract (AMC) with suppliers and Companies for repair and maintenance. The request forms received for various work like civil, electrical, plumbing, cleaning, organizing, shifting and other work from respective department heads and Chairperson of committee which are scrutinized by the Principal and sent it to the Maintenance committee to initiate the process. Record of maintenance accounts should be maintained by lab technicians in Laboratories and it is supervised by HODs of the concerned departments. The calibration, repairing and maintenance of sophisticated lab equipment is done by the technicians of related owner enterprises. To minimize e-waste, electronic gadgets like projectors, computers, printers, photocopiers are serviced and reused. All the sports amenities are under the charge of the Head of Gymkhana Committee. Maintenance and utilization of library resources are done strictly following the Library Rules.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vivacollege.org/pdf/Procedures%20and%20Policy%20for%20Maintenance.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

785

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1095

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

8854

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

8854

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

235

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

839

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

182

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

68

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Institutional Student Council known as VIVA Students Council (VSC) is elected by the students through an election. The Student Council is part of an attempt to democratize governance and

leadership roles within the college. It is headed by the Student Governor, a faculty member, and is responsible for student activities in the college. The voting for the student council along with the nominations of student coordinators was conducted on 21 st September 2022. Mr Nischay Sharma was elected as General Secretary of the council and Mr Bipen Shah as Assistant General Secretary.

The Student Council organized various events throughout the academic year for the students such as Aaee Haloooo (Dance), Kalakar (Mimicry), Jingle Bells (Singing) etc. for the enrichment of students and to bring out their talent. The intra-collegiate fest was successfully organized by the VSC members. VSC members have also attended the inter-collegiate fest.

The student council has also participated in the Youth Festival for the academic year 2022-23 named 55th Youth festival held by Department of Student's Development, University of Mumbai. The Valedictory Ceremony of the Student Council happened on March 2023. The contribution of students to the council and various associations and clubs was recognized during the valedictory.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

76

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college takes great pride in its robust alumni community. Through skill and experience, all alumni are placed in reputable organizations in good positions and are able to advance through the ranks. A few of the alumni have launched their own businesses and are prosperous businesspeople.

The college is a strong believer in the feedback system, and alumni feedback is extremely important. Our desire for greatness has been fueled by our alumni's recommendations and prompt contributions to concepts.

Through their experiences, the alumni are encouraged to advise the present students on the job market, career profiles, opportunities, and to teach practical skills.

Alumni get in touch with the institute to offer summer placements, internships, and live projects chances for students who can get real-world experience.

Alumni members actively participate in IQAC with regards to quality elements, meaning they are represented in IQAC/CDC.

Our college's alumni feel a strong connection to the institution and are duty-bound to contribute to its advancement. By giving guest lectures, assisting with student placement and advancement, and taking part in workshops, conferences, and seminars, it supports our college. In addition, the alumni mentor the present students in extracurricular and athletic pursuits.

File Description	Documents
Paste link for additional information	https://vivacollege.org/VIVA-College-Arts-Commerce-Science-Alumni-Registration
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

- All the Teachers working at different levels like Assistant Professor, Coordinators, Head of Department involved in the implementation of the vision and mission of the institution.
- Various committees constituted with teachers executes various function throughout the year in order to make the institution an abode of skills and knowledge.
- Heads of Department are given autonomy for administration of academic activities.
- Teacher representatives are involve at all levels like CDC, IQAC, Purchase Committee, Subcommittee etc.

- All vital decisions related to the institute are taken by the management, the Principal, and Subcommittee members in consultation with the Head of departments.

- The office staff is involved in executing day to day support services for students and faculties. Faculty representatives in the sub-committee interface at both levels conveying ideas back and forth and hence enabling a decentralized, yet participatory management of the college.

- The decision of the sub-committee remains final and all the committees have to get their decisions ratified from the sub-

committee. A report of yearly activities is presented to the college authorities at the end of the session.

Thus, all Stakeholders of the institution are involved in promoting decentralized and participative management to accomplish the vision and mission of the institute.

File Description	Documents
Paste link for additional information	https://vivacollege.org/VIVA-College-Arts-Commerce-Science
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- **The Principal makes use of this authority for smooth functioning of the institute. He monitors the functions of key areas like University compliances, Institution administration, Financial Matters, Institution Strategies and Policies, Government & Social interface and other proceedings in the office.**
- **Special administrative committees are formed to facilitate and maintain the efficiency in above areas of activities. They are Examination Cell, Grievance Redressal Committee, Cultural Committee, Women Development Cell, literature cell, Room allotment committee, Discipline Committee, Nature club, Unfair means enquire committee etc. are formed.**
- **Orientation programmes are organised for students at the beginning of the year and students are briefed about various policies of the institution. Students are briefed about these policies during the orientation in the beginning. Thereafter, faculty members prompt the students time to time about the importance of adhering to institutionpolicies.**
- **The Principal and the Management nominees are present for these audits and get the feedback as to whether the plans were implemented. The institutional strategic plan is carefully prepared in consultation with the stakeholders as well as by referring to the suggestions provided by NAAC peer team report in the first cycle.**

File Description	Documents
Paste link for additional information	https://vivacollege.org/images/organogram.jpg
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Curriculum Development

- The college has limited scope for internal curriculum designing as the college follows the syllabus prescribed by University of Mumbai.

Teaching and Learning

- Departmental meetings are regularly conducted for ensuring effective teaching learning process.
- Appropriate infrastructure and learning resources are available

Examination and Evaluation

- Rules and regulations regarding examinations as laid down by the University of Mumbai are followed.
- The internal examinations help to estimate the conceptual clarity of the learners in different courses.

Research and Development

- College encourage Faculty members to participation in FDPs, workshops etc.
- Teachers are provided with financial assistance

Library, ICT and physical infrastructure / instrumentation

- e-resources, books and journals are available in college library.
- A well-equipped multi-media (Audio Visual Room) facility is made available to staff and students.

Human Resource Management

- **Management committee reviews and makes appointments through systematic procedure.**

Industry Interaction / Collaboration

- **Guest lectures were organised by inviting experts from industry.**
- **Co-ordinating with industry for arranging internships and campus recruitment drives.**

Admission of Students

- **The College follows the guidelines related to admission issued by the University of Mumbai and the Government from time to time.**
- **All details pertaining to admissions are displayed on the College website and in college premises.**

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://vivacollege.org/pdf/commities/Commitee%20List%202022-23.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- **The Principal of the institution has been given the authority of decision making. The Principal makes use of this authority for smooth functioning of the institute. He monitors the functions of key areas like University compliances, Institution administration, Financial Matters, Institution Strategies and Policies, Government & Social interface and other proceedings in the office.**
- **Special administrative committees are formed to facilitate and maintain the efficiency in above areas of activities. They are Examination Cell, Grievance Redressal Committee, Cultural Committee, Women Development Cell, literature cell, Room allotment committee, Discipline Committee, Nature club, Unfair means enquire committee etc. are formed.**
- **Orientation programmes are organised for students at the beginning of the year and students are briefed about various**

policies of the institution, faculty members prompt the students time to time about the importance of adhering to institution policies.

- **The institute follows the rule and regulations of UGC for the recruitments of teaching and non-teaching staff. The Principal and the Management nominees are present for these audits and get the feedback as to whether the plans were implemented. The institutional strategic plan is carefully prepared in consultation with the stakeholders.**

File Description	Documents
Paste link for additional information	https://vivacollege.org/pdf/commities/Commitee%20List%202022-23.pdf
Link to Organogram of the institution webpage	https://vivacollege.org/images/organogram.jpg
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Effective Welfare Measures for Teaching and Non- Teaching Staff: The institute has the following various welfare measures for teaching and non-teaching staff are as follows:

- Contributory Provident fund
- Special medical facility
- Special Study Leave
- Group Insurance of Staff
- The college encouraged its staff to participate in workshops / seminars / conferences / training programmes. Study leaves and incentives in terms of registration fees, T.A. and D.A. is given to the staff.
- Class IV employees are provided Uniforms free of cost.
- Health check-up camp for staff members.
- Parking space facility for staff.
- Canteen Staff Cafeteria.
- Grievance Redressal cell.
- Facilities such as lifts, ramps and others for differently abled.
- The faculty members are provided with well-equipped staff rooms.
- Sanitary pad vending machines are installed in ladies' washrooms.
- Laptop / Desktop facilities are provided in library and departmental staff room.
- Games are held during sports day for teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	https://vivacollege.org/iqac.aspx
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

281

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

32

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System for Teaching and Non-Teaching Staff: The IQAC of the college with Management Committee conduct Performance Appraisal of Teaching staff and addresses all the issues related to appraisal system of the staff and regularly evaluates it and corrective steps are initiated by Management. The confidential report for the appraisal of non-teaching staff members is prepared on the following parameters and presented to governing body for necessary action.

- **Work Efficiency: How efficient is the staff member**
- **Time Management: How efficiently they manage time and complete the given task.**
- **Updated Knowledge: Knowledge of the rules & regulations and other skills acquired.**
- **How competent is the staff member in handling latest technology and use them for his/her work.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling

audit objections within a maximum of 200 words

External or Statutory audit is being done by M. T. Phadnis and company, Chartered accountants, Mumbai to give true and fair view of financial statement of Institution. While to keep a check on regular basis on financial status of Institute, internal audit is carried out Chartered Accountant, Virar. Internal Audit is carried on asa continuous process which helps in maintaining transparency in financial statements and helps to carry out statutory audit efficiently and quickly. Audit report and audited financial statements are submitted to college authorities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1.9

File Description	Documents
Annual statements of accounts	View File
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

As our college is a self-financing institution, affiliated to the University of Mumbai, we get the income mainly from tuition fee receipts. The expenditure mainly consists of salary payments, laboratory infrastructure & building infrastructures and maintenance. For meeting the expenses if there is any deficit of funds, the same is met by the funding from Vishnu Waman Charitable Trust which runs our institutions.

External or Statutory audit is being done by M. T. Phadnis and company, Chartered accountants, Mumbai to give true and fair view of financial statement of Institution. While keeping a check on a regular basis on the financial status of the Institute,

An internal audit is carried out by qualified Chartered Accountant. Internal Audit is carried on as a continuous process which helps in maintaining transparency in financial statements and helps to carry out statutory audit efficiently and quickly. Audit reports and audited financial statements are submitted to college authorities.

File Description	Documents
Paste link for additional information	https://vivacollege.org/pdf/Policy%20For%20Financial%20Assistance.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- IQAC has frame Performance appraisal system which is implemented from 2021-22.
- IQAC started several certificate courses for enhancing essential skills among students.
- Capacity building programme had framed for non teaching staff.
- Orientation programme for student related to Avishkar Research Convention had taken in online mode.
- The IQAC continuously reviews and takes steps to improve the quality of the teaching learning process.
- The institution follows the academic calendar which is released by the Affiliating University. Each department in the college functions according to the teaching plan, course plan prepared at the department level. The faculty members follow a lesson plan which consists of the details regarding institutional objectives to be achieved, details of contents to be covered, the types of teaching aids and the logistics to be used inside the classroom.
- IQAC provides the development and application of quality parameters for the various academic and administrative activities of the institution.

File Description	Documents
Paste link for additional information	https://vivacollege.org/momIqac.aspx
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Adherence to Academic calendar

- **The institute has a well-defined standard operating procedure to develop the academic teaching plans and it follows a well-defined academic calendar. The activity calendar shows the start and end of each semester stating various activities to be conducted, the internal evaluation schedule and the tentative schedule of external evaluation.**

Workload Distribution

- **The Head of the institution allots subjects to the faculty as per there specialisation.**

Uploading time table

- **The time table reflects the distribution of each subject for each section, name of the subject faculty and duration of each class period.**

Semester Course file

- **The subject faculty prepares the course plan by defining the course goals, determine the content of the course and also develop teaching methods and tools.**

Conducting Semester examinations

- **Semester examinations are conducted by college or university at the end of semester. Question papers are collected from subject faculty and sent to exam department through HOD.**

Improving instructional methods and using pedagogical initiatives

- **Pedagogies play an important role in delivering content and**

it varies with the audience. Faculty members use various pedagogical methods for effective teaching learning process.

File Description	Documents
Paste link for additional information	https://vivacollege.org/VIVA-College-Arts-Commerce-Science
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Women's Development Cell and Other committees and departments organize activities and programs on women-related issues and gender equality. Institution had arranged a program on "Preventive Health Care" on the occasion of "International women's Day" to provide health care tips including identification and minimization of disease risk factors, existing disease course improvement, and early disease detection through screening. This has become

important because it allows people to know about their health issues well within time. The college believes in not only highlighting awareness among female students about their rights but also sensitizing students towards health and gender issues. Institution shows gender sensitivity in providing facilities such as Safety and Security, Counseling, Common room etc. All rules and regulations are strictly followed by the college. An orientation is given to all first year students. The members of the Discipline Committee have made a code of conduct to be followed by students. Ladies staff are compulsory to accompany girl students during study tours or University fests. Self-defense workshops are arranged for girls students by the college. Counselor helps students to overcome obstacles andpersonal challenges that they are facing.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://vivacollege.org/AQAR/2022-2023/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Improper and irresponsible disposal of chemical wastes down drains, to the Local Authority refuse collection, or into the atmosphere is forbidden by law. All waste suitable for the Local

Authority refuse collection, except recyclable paper and glass, is termed 'controlled waste'. Laboratory controlled waste containers must be emptied regularly and never allowed to overflow. Under no circumstances must any item of glass, sharp metal or fine powder ever be put in a normal laboratory waste bin, The tops must be removed from all bottles put out for disposal and there should be no detectable smell of chemicals from any bottle put for disposal. Media with culture is autoclaved and thrown in plastic bags. After dissection of animals, the leftovers are disposed of with proper precautions to avoid damage to theenvironment.Bins meant for such wastes are covered with black polythene bags. Reuse of cotton plugs as swabs for disinfecting the table tops, thermocol boxes meant for instruments and kits, paper with one side printing for notes making etc.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic

A. Any 4 or All of the above

5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- **The college celebrated Marathi Rajyabhasha Diwas on 27th February and also to mark the birthday of the famous Marathi poet Vishnu Vaman Shirwadkar.**
- **Independence day celebration also helps in educating our students about the courage of the freedom fighters**
- **Republic Day The students pledged to maintain peace, unity and brotherhood and to become responsible citizens of the country.**
- **Yoga Day was celebrated with a lot of energy and enthusiasm.**
- **National Unity Day promotes linguistic, regional and cultural diversity among the students.**
- **Samvidhan Diwas celebrated to commemorate the adoption of the Constitution of India.**
- **Vande Mataram Trust where the college helps them in organizing events for them like Samuhik Vivah, celebration of festivals with divyangjan, selling rakhis made by them,etc.**
- **Blood donation can save many lives. Our Institution had regularly conducted blood donation drives as a part of its community service.**
- **Swach Bharat Abhiyan To achieve 'Clean India" vision, the Institution had regularly organized such cleanliness campaigns at various areas**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- **Republic Day celebration and Independence Day celebration: They teach the importance of sovereignty, integrity, equality, democracy, brotherhood and secularity among the citizens of our country.**
- **Environmental consciousness and conservation: Environment Day celebration, Plastic and global warming awareness program, Tree Plantation, Water Conservation, Puneet Sagar Abhiyaan, these events impart the value of environmental consciousness and conservation of our environment.**
- **Dignity of Women: Book Display organised by the library-8th March Webinar on National girl child day-24th,25th Jan, To put light on the issue of gender equality and importance of women in our society.**
- **Scientific Temper: Value of scientific temper and spirit of inquiry are inculcated**
- **Humanity: Blood Donation Camp**
- **Vigilance awareness: 1st Nov Preserve our composite culture: "Hasya Mudra":26th Feb. Right to Vote: Voter Awareness Program:27th Nov Election rally was conducted:15th Nov To make the citizens aware about their right to vote.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://vivacollege.org/AQAR/2022-2023/7.1.9.pdf
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The	**A. All of the above**

Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates / organizes national and international commemorative days, events and festivals such as yoga day, rashtriya ekta divas, constitution day, HIV Aids awareness day, National youth day etc.along with organ donation awareness and tree plantation drive.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of best practice-"Empowering Lifelong Learning: The Digital Library's Role as a Knowledge Hub" Objectives of the practice:

- The objectives are multi-faceted, aiming to create a vibrant and interactive space that goes beyond conventional library functions. Promoting daily visits, Engaging students actively organizing diverse programs and competitions, Showcasing literary diversity Fostering constant intellectual interaction

Title of best practice- HUMANITY ANCHORAGE The institution views it as a moral obligation to preserve and transmit the flame of positive contributions to the generations that follow. Objectives of the practice:

- Cultivating a culture of compassion and community involvement among students by offering avenues for social service and engagement.
- Fostering a socially conscious mindset through education that is deeply rooted in values
- Students develop a mindset that transcends personal needs, encouraging them to think beyond themselves.
- Empowering students to share their acquired knowledge and skills with underprivileged communities, fostering a spirit of giving back.
- Holistically shaping students through initiatives that extend beyond traditional classroom learning, providing them with a purpose-driven education.
- Inspiring students to set future goals that are altruistic and extend beyond individual aspirations.

File Description	Documents
Best practices in the Institutional website	https://vivacollege.org/pdf/Best%20Practice%2022_23.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institutional Distinctiveness "Nurturing Academic Excellence: "A Holistic Approach through Curricular, Co-Curricular, and Extra-Curricular Initiatives in Alignment with Vision and Mission."

The report provides a comprehensive overview of the college's

commitment to fostering holistic student development. This multifaceted approach integrates curricular, co-curricular, and extra-curricular activities to create a dynamic learning environment that goes beyond traditional academic pursuits. Our vision articulates our desire for an educational journey that brings about transformation, while our mission centres on the holistic development of students. Together, they form the basis for our comprehensive approach. Our goal extends beyond imparting knowledge; we strive to nurture individuals who possess both academic excellence and crucial life skills. In recent times, our institutions have emerged as focal points for a myriad of activities, playing a pivotal role in socio-economic, political, and cultural transformations.The central objectives include uncovering hidden talents, instilling cultural and moral values, promoting gender sensitization, and facilitating all-round personality development. The measure of institutional excellence in higher education is reflected in the amalgamation of best practices. Our establishment stands as a hub for diverse courses, consolidating education under one roof, with the aim of reaching and impacting a maximum number of students.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- To ensure smooth implementation of NEP 2020
- To create a hub for start-ups & innovation
- To increase engagemnet with the industry & other organiations for better placemnets, & job opportunities.
- To support departments to conduct capacity building programmes (soft skills, research skills, vocational skills, etc) for students To support the Research and Innovation Cell to promote interdisciplinary research
- To strengthen alumni relations to support students.
- To create an innovation system focusing on career development of students as well as profesional development of staff.